



Translation for information purposes only
French version shall prevail

EDENRED

Société anonyme

Share capital: EUR 493,166,702

Registered office: 14-16 boulevard Garibaldi, 92130 Issy-les-Moulineaux (France)
493 322 978 R.C.S. Nanterre

EDENRED COMBINED GENERAL MEETING OF MAY 11, 2021 (BEHIND CLOSED DOORS)

Practical details to participate in the Q&A session during the Meeting

Edenred's shareholders are invited to participate in the Q&A session that will take place during Edenred's 2021 General Meeting held behind closed doors. To this end, Edenred has chosen to use the "AG à distance" (remote GM) tool from the service provider DMI/MMA.

The interested shareholder must use the link agd.dmint.net/edenred¹ to identify and register on the day of the General Meeting (May 11, 2021) from 8 a.m. (Paris time) and until to the Q&A session during the Meeting.

The shareholder will have the opportunity to ask questions via audio or video and to check his/her audio or video recording before validating it and submitting it.

As at regular General Meetings, Edenred will do its best to answer as many questions as possible, according to their order of arrival and, if necessary, by grouping them by themes considering their number, within the time allotted for the Q&A session.

Online identification is secure, and the shareholder will have 3 options to do so:

- ▶ **if the shareholder has participated via VOTACCESS in Edenred's 2021 General Meeting:** by entering the last digits of the requested VOTACCESS reference code; **or**
- ▶ **if the shareholder has already registered on the "DMI/MMA's remote GM" tool at a previous General Meeting (including outside Edenred):** by entering his/her e-mail address and password; **or**
- ▶ **if the shareholder finds himself/herself in another situation:** by entering his/her personal data (title, first name, last name and address).

¹ Either by typing it directly into his/her Internet browser, or by clicking on the link above.

FOR THE SHAREHOLDER WHO PARTICIPATED VIA VOTACCESS TO EDENRED'S 2021 GENERAL MEETING

The shareholder must **enter the requested code**.

He/she will then directly be on the acceptance of the terms and conditions of use page. If the shareholder accepts them, he/she will have access to a personalized web page to watch Edenred's 2021 General Meeting live and ask questions via a video or audio message².

FOR THE SHAREHOLDER WHO ALREADY REGISTERED ON THE « DMI/MMA'S REMOTE GM » TOOL AT A PREVIOUS GENERAL MEETING (INCLUDING OUTSIDE EDENRED)

The shareholder must **enter his/her e-mail address and password**:

- ▶ **for a registered shareholder:** he/she will then directly be on the acceptance of the terms and conditions of use page³. If the shareholder accepts them, he/she will have access to a personalized web page to watch Edenred's 2021 General Meeting live and ask questions via video or audio message²;
- ▶ **for a bearer shareholder:** he/she will then be invited to download, or capture via the camera of his/her device, the following documents: **(i)** a certificate of share registration and, where applicable, **(ii)** a register extract (only if he/she is a representative of a legal person) and/or **(iii)** a signed proxy (only if he/she acts as proxy of another shareholder):
 - an online MMA operator will then check the validity of the document(s) provided;
 - if the MMA operator confirms the validity of the document(s), the "DMI/MMA's remote GM" tool will then send an invitation e-mail containing a secure and personalized link to this shareholder;
 - the shareholder will then be guided to the personalized web page to watch Edenred's 2021 General Meeting live and ask questions via a video or audio message².

FOR THE SHAREHOLDER WHO FINDS HIMSELF/HERSELF IN ANOTHER SITUATION

The shareholder must **enter the following personal information (i) civility, (ii) first name, (iii) name and (iv) address**:

- ▶ **for a registered shareholder:**
 - he/she will be invited to enter his/her e-mail address and take a photo ("selfie") with his/her identity document by activating the camera of his/her device (valid documents: national identity card, driver's license, passport)⁴;

² If his/her device is equipped with a camera and a microphone that can be activated by the Internet browser.

³ In the event that the registered shareholder is not found in the list of registered shareholders received by Société Générale Securities Services, the shareholder will have to reach the call center (+ 33 1 86 47 13 99) to clarify with an MMA operator the reasons why his/her file was not found (e.g. address or name not up to date, bearer shareholder who sold his/her shares). The call is recorded and, if applicable, the shareholder will then receive an invitation email containing a secure and personalized link to watch Edenred's 2021 General Meeting live and ask questions via a video or audio message.

⁴ In the event that the registered shareholder is not found in the list of registered shareholders received by Société Générale Securities Services, the shareholder will have to reach the call center (+ 33 1 86 47 13 99) to clarify with an MMA operator the reasons why his/her file was not found (e.g. address or name not up to date, bearer shareholder who sold his/her shares). The call is recorded and, if applicable, the shareholder will then receive an invitation email

- an online MMA operator will check the correlation of the document with the shareholder's photo and with the name on the list of registered shareholders received by Société Générale Securities Services;
- if this correlation is proven, the MMA operator will activate the sending of an invitation e-mail containing a secure and personalized link to the shareholder's e-mail address;
- the shareholder will then be guided to the personalized web page to watch Edenred's 2021 General Meeting live and ask questions via a video or audio message⁵.

► **for a bearer shareholder :**

- he/she will be invited to enter his/her e-mail address and take a photo ("selfie") with his/her identity document by activating the camera of his/her device (valid documents: national identity card, driver's license, passport);
- he/she will then be invited to download, or capture via the camera of his/her device, the following documents: **(i)** a certificate of share registration and, where applicable, **(ii)** a register extract (only if he/she is a representative of a legal person) and/or **(iii)** a signed proxy (only if he/she acts as proxy of another shareholder);
- an online MMA operator will check the correlation of the document with the shareholder's photo and with the name as well as the validity of the document(s) provided;
- if this validity is proven, the MMA operator will activate the sending of an invitation e-mail containing a secure and personalized link to the shareholder's e-mail address;
- the shareholder will then be guided to the personalized web page to watch Edenred's 2021 General Meeting live and ask questions via a video or audio message⁵.

The processing of your personal data in this context as well as your associated rights will be detailed in an information notice accessible online on the Edenred website before the event.

containing a secure and personalized link. The shareholder, by clicking on the link, will be invited to take a photo ("selfie") with his/her identity document by activating the camera of his device (valid documents: national identity card, driver's license, passport).

⁵ If his/her device is equipped with a camera and a microphone that can be activated by the Internet browser.